

JUL 8 2019

**Approved**

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY:** Larry Sparks  
**TODAY'S DATE:** 06/03/19

**DEPARTMENT:** STOP Special Crimes Unit

**SIGNATURE OF DEPARTMENT HEAD:** *Larry Sparks*

**REQUESTED AGENDA DATE:** July 08, 2019

**SPECIFIC AGENDA WORDING:** Consideration for 2 agents to attend the 2019 N.A.T.I.A. Conferene in Kansas City, MO

**PERSON(S) TO PRESENT ITEM:** Adam King

**SUPPORT MATERIAL:** (Must enclose supporting documentation)

**TIME:** 2 Min.

**ACTION ITEM:**  
WORKSHOP

(Anticipated number of minutes needed to discuss item) **CONSENT:** XX  
**EXECUTIVE:**

**STAFF NOTICE:**

**COUNTY ATTORNEY:**

**AUDITOR:** ✓

**PERSONNEL:**

**BUDGET COORDINATOR:** ✓

**IT DEPARTMENT:**

**PURCHASING DEPARTMENT:**

**PUBLIC WORKS:**

**OTHER:**

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_ Date \_\_\_\_\_



# Johnson County PURCHASE ORDER

**PO 19-2515**

THIS NUMBER MUST APPEAR ON ALL  
INVOICES, PACKAGES, SHIPPING  
PAPERS AND CORRESPONDENCE

**PAGE NO. 1 of 1**

**DATE OF ORDER: 05/13/2019**

**Vendor Name and Address**

NATIA  
P O BOX 757  
1069 WEST BROAD STREET  
FALLS CHURCH, VA 22046

**Attention To:**

Ship To: PURCHASING, JOHNSON COUNTY  
1102 E. KILPATRICK, STE B  
CLEBURNE, TX 76031

VENDOR NO	SHIP VIA	F.O.B.	TERMS	BUYER	
03379	BESTWAY	DESTINATION		Kristi Shaw	
DELIVER BY DATE	HISTORICAL PO NO	REQUISITION NO	REQUISITION BY		
05/10/2019		R19-2774	Renaee Fruin		
LINE NO.	QUANTITY	UOM	ITEM NO. & DESCRIPTION	UNIT COST	EXTENSION
1	1.00	EA	N.A.T.I.A. Conference Registration in Kansas City, MO for Andrew Riggs on 7/27/19 1110-6800-54100-LE	\$500.00	\$500.00
2	1.00	EA	N.A.T.I.A. Conference Registration in Kansas City, MO for Curran Massey on 7/27/19 1110-6800-54100-LE	\$500.00	\$500.00
				<b>TOTAL</b>	<b>\$ 1,000.00</b>

Deliveries will not be accepted between noon and 1:00 p.m.

Delivery ticket must be signed by an authorized County employee.

TAX EXEMPTION NO. 75-6001030

**TERMS AND CONDITIONS:**

By fulfillment of this order vendor accepts all Johnson County Terms and Conditions which are available online at <http://www.johnsoncountytexas.org/departments/purchasing/terms> or by contacting Purchasing at 817.558.6384

*Ralph McBrown*  
Authorized By:

**ALL INVOICES MUST SHOW PURCHASE ORDER NUMBER**

# NATIA 2019

REGISTRANT AGENDA

National Technical Investigators' Association

Confirmation #:	24927	Amount Paid:	\$0.00
Reg. Date:	Wednesday, May 15, 2019	Balance Due:	\$500.00
Registrant:	Andrew Riggs	Status:	Approved
Type/Fee:	NATIA 2019 - Registration		

## Sessions/Workshops

---

## Other Functions

---

## Registration Add Ons

---

Product	Quantity	Price
---------	----------	-------

---

## Linked Registrations

---

*Note that waitlisted session registrations will not appear on this agenda.*

Authorization for Payment  
Materials have been received  
for this P.O.#

Date: 5.28.19

Signed: (Signature)

# NATIA 2019

REGISTRANT AGENDA

National Technical Investigators' Association

Confirmation #:	24926	Amount Paid:	\$0.00
Reg. Date:	Wednesday, May 15, 2019	Balance Due:	\$500.00
Registrant:	Curran Massey-Heath	Status:	Approved
Type/Fee:	NATIA 2019 - Registration		

## Sessions/Workshops

---

## Other Functions

---

## Registration Add Ons

---

Product	Quantity	Price
---------	----------	-------

---

## Linked Registrations

---

*Note that waitlisted session registrations will not appear on this agenda.*

Authorization for Payment  
Materials have been received  
for this P.O.#

Date: 5-28-19

Signed: 



# (<https://www.natia.org/>) NATIA 2019

**KANSAS CITY CONVENTION CENTER – KANSAS CITY, MO  
JULY 27 – AUGUST 1, 2019**

[REGISTER NOW \(/members-only/training/registration/?id=190b21b4-0078-cc49-68fe-0b3f00cd940cb\)](#)

[VIEW THE SCHEDULE](#)

## **EARLY-BIRD PRICING OF \$500 ENDS MAY 31ST.**

**February 15 – May 31:** Register for paid workshops without pre-payment.

**June 1 – Onsite:** Registration dues increase to \$550

**June 1 – June 30:** Register for paid workshops if there is availability; however, during these dates members must pay online via credit card for paid workshops when registering.

**June 20:** All paid workshops must be paid in full. **NOTE:** If payment is not received by this date, your registration for the paid workshop(s) will be cancelled and the spot(s) will be re-sold.

# NATIA 2019

## SCHEDULE AT A GLANCE

- Saturday July 27th**      **3:00pm - 5:00pm**      **REGISTRATION OPEN**  
Make sure you have your conference registration confirmation, with the barcode for quicker service.
- Sunday July 28th**      **8:00am - 5:00pm**      **WORKSHOPS & CLASSES**  
Paid workshops require pre-registration and payment. Please read all policies before registration.
- 9:00am - 2:00pm**      **NATIA HELP DESK**  
Your one-stop-shop to have all your conference and Kansas City related questions answered.
- Monday July 29th**      **8:00am - 10:00am**      **OPENING SESSION**  
Best way to start your NATIA 2019 experience!
- 11:00am - 12:00pm**      **CHAPTER MEETINGS**
- 1:00pm - 5:00pm**      **CLASSES AND WORKSHOPS**  
Remember free classes and workshops are first come, first seated, so don't be late.
- Tuesday July 30th**      **8:00am - 12:00pm**      **CLASSES AND WORKSHOPS**  
Enjoy a morning of unparalleled NATIA education.
- 9:00am - 2:00pm**      **NATIA HELP DESK OPEN**  
Get your questions answered here.
- 12:00pm - 5:00pm**      **TECHNOLOGY EXHIBITION**  
Come visit the NATIA 2019 exhibition hall for the latest and greatest in the world of technical surveillance.
- Wednesday July 31st**      **8:00am - 12:00pm**      **CLASSES AND WORKSHOPS**  
Start your morning with education and training!
- 9:00am - 2:00pm**      **NATIA HELP DESK OPEN**  
Stop by for any help you need during your NATIA 2019 stay.
- 10:00am - 12:00pm**      **CTI EXAM**      Room: 2209
- 12:00pm - 4:00pm**      **TECHNOLOGY EXHIBITION**  
Meet with vendors and discover new products at the NATIA 2019 conference exhibition
- Thursday Aug. 1st**      **8:00am - 9:00am**      **WHATS ON THE EXHIBIT FLOOR?**  
A very popular session to know what you might not have seen yet on the show floor. Don't miss this session or you'll be sorry.
- 9:00am - 12:00pm**      **TECHNOLOGY EXHIBITION**  
Maximize your final hours in the exhibit hall. Last chance until 2020.
- 1:00pm - 5:00pm**      **CLASSES AND WORKSHOPS**  
The final session of education at NATIA 2019 are can't miss.
- 1:00pm - 3:00pm**      **CTI EXAM**      Room: 2210

**THANK YOU TO OUR NATIA 2019 EXHIBITORS!**

After this date please contact your hotel directly.

All cancellations must be made online, by clicking the link to the right, or in writing by e-mail [help@orchid.events](mailto:help@orchid.events) or fax 801-355-0250.



# Hotel Confirmation

## Reservation Information

Acknowledgement Number: 32LX65DR  
 Hotel: Kansas City Marriott Downtown  
 Check-in: Jul 27, 2019  
 Check-out: Aug 2, 2019  
 Room type: Marriott Quality Room- No Guaranteed Bed Type  
 Number of Guests: 2  
 Guest name: Curran Massey  
 Share with: Curran Massey  
 Andrew Riggs

Call us at: 800-631-8974

Email us at: [help@orchid.events](mailto:help@orchid.events)

[Event Website](#)

[Change Your Reservation](#)

[Cancel Your Reservation](#)

### Requests:

Single Occupancy Rate per Room:

Date	Guest(s)	Status	Rate
Jul 27, 2019	2	Confirmed	125.00
Jul 28, 2019	2	Confirmed	125.00
Jul 29, 2019	2	Confirmed	125.00
Jul 30, 2019	2	Confirmed	125.00
Jul 31, 2019	2	Confirmed	125.00
Aug 1, 2019	2	Confirmed	125.00



### Additional Person Charges:

Additional Guest	Rate
Second Guest	0.00
Third Guest	0.00
Fourth Guest	0.00

Room Charge (before taxes/fees) 750.00

Hotel Tax Policy Room Rates shown do not include 18.1% Hotel Room Tax and a \$1.75 City Development Fee Per Night (subject to change).

Cancellation Policy: Deposit of one night's room and tax will be forfeited if cancellation occurs within 24 hours of arrival date.

## Hotel Information

Hotel Name: Kansas City Marriott Downtown

Address and Phone: 200 West 12th Street  
Kansas City, MO 64105  
816-421-6800

Late Arrivals

Arrivals dates are firm! Failure to check-in on the scheduled date of arrival will result in the cancellation of the room for the remainder of the stay. Changes to arrival dates must be made in advance of the event to ensure you have a room available when you arrive. Individuals making reservations through a contracted NATIA Hotel may secure their reservation by providing a credit card that will be placed on file in order to hold the reservation. This credit card will not be charged until the date of check-in, or in the event of a no-show or cancellation that occurs within 24 hours of the expected arrival in which case one night's stay will be charged to the card. Contracted NATIA Hotels agree to not charge the credit card in advance of the arrival date. Reservations are guaranteed for arrival by the Hotel until 12 midnight on the day of arrival.

**A kind note about calling the hotel "just to be sure"**

Please do not call your hotel "to be sure" until after Jul 18, 2019. Please understand that processing your reservations from Orchid Events into the Hotel system will take a few days. Rest assured that if you have received an acknowledgement number already from Orchid Events, the hotel will honor your booking. Thank you for your consideration.

After Jul 18, 2019, all reservation changes can be made by contacting the hotel directly at 816-421-6800.

*Passkey, its reservation system and/or their agents act only in the capacity of agent for all customers in all matters pertaining to hotel reservations, and as such are not responsible for guaranteed hotel rooms, damages, expenses, inconveniences or damage to any person or property from any cause whatsoever.*

Contact Info:

Orchid Events 800-631-8974 [help@orchid.events](mailto:help@orchid.events)





**\*This form to be used only to request advancement for Meals and Lodging expenses.**

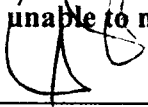
Submit To: Accounts Payable  
Johnson County Auditor's Office  
2 N. Main, Cleburne, TX 76033

PLEASE TYPE OR PRINT THE FOLLOWING:

TODAY'S DATE: 06/03/2019  
TRAVELER'S NAME: Andrew Riggs  
PURPOSE OF TRIP: Training  
DESTINATION CITY: Kansas City, MO  
DEPARTURE DATE: 07/26/2019 EXPECTED RETURN DATE: 08/02/2019

TRAVEL COSTS TO BE ADVANCED		Auditor Use Only
MEALS- (# of days 6 x \$37.00 per day)	\$ 222.00	
PARTIAL- Morning \$ 10 x 1	\$ 10.00	
Noon \$ 12 x 2	\$ 24.00	
Evening \$ 15 x 1	\$ 15.00	
HOTEL/MOTEL	\$	
TOTAL AMOUNT REQUESTED FOR ADVANCEMENT	\$ 271.00	

I understand this advance is to be used only for lodging and meal expenses incurred related to the above approved travel and I will submit a properly completed TRAVEL REIMBURSEMENT FORM within 10 days of my return. I also certify that, financially, I will be unable to make this trip without the requested advance.

  
\_\_\_\_\_  
Signature of Traveler

DATE: 6-13-19

**CERTIFICATION OF OFFICIAL OR DEPARTMENT HEAD:** "I certify that the above named employee received proper authorization for official county travel. I have examined the request and approve the same for payment."

  
\_\_\_\_\_  
Signature of Elected Official/Department Head

DATE: 6-13-19

**\*\*REQUIRED\*\***

1110 - 6800 - 54100 - LE  
(FUND) (DEPT) (OBJECT) (FUNC)

ACCOUNT #



**\*This form to be used only to request advancement for Meals and Lodging expenses.**

Submit To: Accounts Payable  
Johnson County Auditor's Office  
2 N. Main, Cleburne, TX 76033

PLEASE TYPE OR PRINT THE FOLLOWING:

TODAY'S DATE: 06/03/2019  
TRAVELER'S NAME: Curran Massey  
PURPOSE OF TRIP: Training  
DESTINATION CITY: Kansas City, MO  
DEPARTURE DATE: 07/26/2019 EXPECTED RETURN DATE: 08/02/2019

TRAVEL COSTS TO BE ADVANCED		Auditor Use Only
MEALS- (# of days 6 x \$37.00 per day)	\$ 222.00	
PARTIAL- Morning \$ 10 x 1	\$ 10.00	
Noon \$ 12 x 2	\$ 24.00	
Evening \$ 15 x 1	\$ 15.00	
HOTEL/MOTEL	\$	
TOTAL AMOUNT REQUESTED FOR ADVANCEMENT	\$ 271.00	

I understand this advance is to be used only for lodging and meal expenses incurred related to the above approved travel and I will submit a properly completed TRAVEL REIMBURSEMENT FORM within 10 days of my return. I also certify that, financially, I will be unable to make this trip without the requested advance.

Curran Massey  
Signature of Traveler

DATE: 6-13-19

**CERTIFICATION OF OFFICIAL OR DEPARTMENT HEAD:** "I certify that the above named employee received proper authorization for official county travel. I have examined the request and approve the same for payment."

Larry Sparks  
Signature of Elected Official/Department Head

DATE: 6-13-19

**\*\*REQUIRED\*\***

1110 - 6800 - 54100 - LE  
(FUND) (DEPT) (OBJECT) (FUNC)

ACCOUNT #